

CONTINUING EDUCATION

Eden II is committed to providing training opportunities for all employees. Training allows employees access to career development and improving our agency's capacity to deliver quality services to children and adults with autism. To this end, Eden II's goal and expectation is that all full time employees within our programs engage in 40 or more continuing education hours per year and employees in central administrative roles obtain 20 or more hours.

To be considered an employee in good standing (and be eligible for promotional opportunities, paid conference attendance, etc.), you must remain on target in meeting continuing education requirements yearly, and ensure that this data is logged into agency training records.

In an effort to offer easy access to the CE form, it can be found in the P Drive under the Training Folder. Once you have completed the form you should send it to your program director (or other designee for your site). All training conducted by the Training Department will automatically be recorded to your records.

There are many ways you can earn continuing education hours. In addition to attendance at workshops, conferences, training department trainings, seminars, and/or meetings that provide training, you can also receive continuing education hours for the following:

- Creating and presenting an agency workshop on a new topic
- Representing Eden II at meetings (such as IAC)
- College course work for a degree in a related field. (You may receive 10 hours of continuing education for a 3 credit course, up to a maximum of 20 CE hours through college coursework per year).
- Position-specific mandatory trainings (e.g., SCIP, CPR, First Aid, and AMAP)

If you require further assistance please speak to your supervisor or you can contact the Training Department.

-Shari Schatzman, Director of Training

